

Olivier Riant

Evaluation of
Marie Skłodowska-Curie
Actions

Experts for MSCA evaluations

Experts, Vice-Chairs and Chairs for each Panel

Role of the experts

- *Evaluate proposals
- *Submit individual evaluation reports (IER) with comments and scores
- *Participate to consensus discussion in SEP-reach consensus for comments and scores
- *Draft a consensus report (CR) (if rapporteur) of highest possible quality
- *Approve consensus report after submission by the rapporteur

Role of the Vice-Chairs

- *Allocation of three experts by proposal
- *Train the new experts-Assist the experts with the evaluation
- *Facilitate the consensus phase-solve conflicts between experts, ...
- *Quality check of the consensus report (CR) and draft the evaluation summary report (ESR)
- *During the last central week, final quality check of ESR
- ***Vice-Chairs do not evaluate the proposal**

Early Phase

Project allocation
(VC)

Conflict of Interest
(VC, experts)

Remote Phase

Expert evaluations
IER (individual evaluation report)

Monitoring by VC
*Quality of first IER
*Progress of experts work
*Consistency of comments/scores

Consensus discussion (3
experts/project)
Consensus report (1 rapporteur-
expert/project)

Monitoring by VC
Quality of the CR and ESR
(evaluation summary report) draft

Central phase Panel meeting in Brussels

Quality check of ESR by
VC

**Ranking list
Evaluation Summary
Reports (ESR)**

Early Phase

Project allocation
(VC)

From 2018 applicant's guide

Descriptors: Select from the drop down menu the descriptor that best characterises the subject of the proposal. This descriptor must be selected within the scientific area selected above. This descriptor should be the most relevant and important for the proposal.

Free Keywords: In addition, please enter free text keywords that you consider to characterise the scope of your research proposal.

Abstract: Short summary (max. 2,000 characters, with spaces) to clearly explain:

- the objectives of the proposal
- how they will be achieved
- their relevance to the Work Programme.

**Before writing the proposal, check carefully for eligibility criteria :
e.g. (from applicant's guide)**

Standard European Fellowships (EF-ST)

The Standard European Fellowships are divided into eight scientific areas and provide financial support to individual researchers undertaking international mobility.

1. The researcher must be an **experienced researcher** (see Definitions). Periods of inactivity in research (e.g. unemployment, periods of employment outside research, parental or sick leave) do not count towards the time of research experience.

2. The researcher may be of **any nationality**. No age restrictions apply.

3. The researcher must **move or have moved from any country to the MS or AC** where the beneficiary is located. Specifically:

The researcher cannot have resided or carried out his/her main activity (work, studies, etc.) in the country of the beneficiary for more than 12 months in the three years immediately before the call deadline.

For beneficiaries that are international European interest organisations (IEIO) or international organisations located in a MS or an AC, the experienced researcher must not have spent more than 12 months in the three years immediately before the call deadline in the same appointing organisation.

**Before writing the proposal, check carefully instructions :
e.g. (from applicant's guide)**

Applicants shall use the template of Part B, available (as a Word version) in the Participant Portal, in order to ensure that:

- the experts assess the proposal within a familiar structure
- all core information of Part B is present
- *the 10-page limit is respected (after the call deadline, excess pages above this limit will automatically be made invisible, and will not be taken into consideration by the experts).*

Proposals must respect the following minimum standards:

- a minimum font size of 11 points, except for the Gantt chart and tables where the minimum font size is 8 points
- single line spacing
- A4 page size
- margins (top, bottom, left, right) of at least 15 mm (not including any footers or headers)
- a clearly readable font (e.g. Arial or Times New Roman)

IF - Marie Skłodowska-Curie Individual Fellowships

Excellence	Impact	Quality and efficiency of the implementation
Quality and credibility of the research/innovation project; level of novelty, appropriate consideration of inter/multidisciplinary and gender aspects	Enhancing the future career prospects of the researcher after the fellowship	Coherence and effectiveness of the work plan, including appropriateness of the allocation of tasks and resources
Quality and appropriateness of the training and of the two way transfer of knowledge between the researcher and the host	Quality of the proposed measures to exploit and disseminate the project results	Appropriateness of the management structure and procedures, including risk management

Quality of the supervision and of the integration in the team/institution	Quality of the proposed measures to communicate the project activities to different target audiences	Appropriateness of the institutional environment (infrastructure)
Potential of the researcher to reach or re-enforce professional maturity/independence during the fellowship		
50%	30%	20%
Weighing		
1	2	3
Priority in case of <i>ex aequo</i>		
NB: An overall threshold of 70% will be applied to the total weighted score.		

When writing the proposal, check carefully all the subcriteria which have to be addressed :

e.g. (from applicant's guide)

1. Excellence¹⁸

1.1 Quality and credibility of the research/innovation project; level of novelty, appropriate consideration of inter/multidisciplinary and gender aspects

*Provide an **introduction**, discuss the **state-of-the-art**, **specific objectives** and give an **overview of the action**.

*Discuss the **research methodology and approach**, highlighting the type of research / innovation activities proposed.

*Explain the **originality and innovative aspects** of the planned research as well as the contribution that the action is expected to make to **advancements** within the research field. Describe any novel concepts, approaches or methods that will be implemented.

*Discuss the **interdisciplinary aspects** of the action (**if relevant**).



Monodisciplinary projects cannot be penalized
(but interdisciplinarity, if relevant, is positive)

When writing the proposal, check carefully all the subcriteria which have to be addressed :

e.g. (from applicant's guide)

2. Impact

2.1 Enhancing the future career prospects of the researcher after the fellowship

Explain the expected impact of the **planned research and training** (i.e. **the added value** of the fellowship) on the future career prospects of the experienced researcher **after the fellowship**. Focus on how the new competences and skills (as explained in 1.4) can make the researcher **more successful** in their **long-term career**.

2.2 Quality of the proposed measures to exploit and disseminate the project results

Describe how the new knowledge generated by the action will be **disseminated and exploited**, and what the potential impact is expected to be. Discuss the strategy for **targeting peers** (**scientific, industry and other actors, professional organisations, policy makers**, etc.) and to the wider community. Also describe **potential commercialisation, if applicable**, and how **intellectual property rights** will be dealt with, where relevant.



Only if relevant to the project i.e. for some very fundamental projects, it is not any more necessary to discuss IPR

When writing the proposal, check carefully all the subcriteria which have to be addressed :

e.g. (from applicant's guide)

3. Quality and Efficiency of the Implementation

3.1 Coherence and effectiveness of the work plan, including appropriateness of the allocation of tasks and resources

Describe how the work planning and the resources mobilised will ensure that the research and training objectives will be reached. Explain why the number of person-months planned and requested for the project is appropriate in relation to the proposed activities.

Additionally, a **Gantt chart** must be included in the text listing the following:

- o **Work Packages** titles (there should be at least 1 WP);
- o Indication of **major deliverables**, if applicable;
- o Indication of **major milestones**, if applicable;
- o **Secondments**, if applicable.

3.2 Appropriateness of the management structure and procedures, including risk management

Describe **the organisation and management structure**, as well as the progress **monitoring mechanisms** put in place, to ensure that objectives are reached. Discuss the **research and/or administrative risks** that might endanger reaching the action objectives and the **contingency plans** to be put in place should risk occur.

If applicable, discuss any involvement of an entity with a capital or legal link to the beneficiary (in particular, the name of the entity, type of link with the beneficiary and tasks to be carried out).

If needed, please indicate here information on the support services provided by the host institution (European offices, HR services...).

When writing the proposal, for the description of some criteria, bullet point format and/or tables can make the proposal more clear and easy to read and assess for the expert. Include markers, type of action, how the action will be carried out, expected outcome,

Training programme	
Goal	Courses
Leadership	
Career development	

Knowledge transfer and training goals	
Goal	Method
Learn the state of the art in ...	
Acquire expertise in ...	
Acquire advanced skills in ...	

Action	Target	Actions and partners	Description and benefit
1	Teachers and secondary students	School of Chemistry and UCL	Participation to the "Printemps des Sciences", ...
2	Public (all ages)		
3	Scientific community, journalists and general public		
4			